



Job Title: Store Associate

About the Organization:

Sankofa Community Development Corporation engages in community-driven planning and implementation of systems that support the creation of a local environment with positive health outcomes for all. Through our infrastructure projects and community programs, we promote equitable access to resources to collectively build healthier communities for present and future generations.

About the Position:

The Store Associate at Fresh Stop Market is essential in creating a positive customer shopping experience. Reporting to the Market Manager, the Store Associate is responsible for delivering excellent customer service, assisting shoppers with product information, and ensuring that the store is well-stocked and organized. This role also includes cashier duties, managing inventory, and setting up promotional displays. The Store Associate will contribute to maintaining cleanliness and adhering to store safety standards. With a focus on teamwork, the Store Associate will help ensure smooth daily operations, working closely with fellow associates and management.

Roles and Responsibilities:

- 1. Customer Service:**
 - Greet customers and provide assistance in finding products.
 - Answer questions about product availability, prices, and promotions.
 - Ensure a positive and welcoming shopping experience for all customers.
- 2. Cashiering:**
 - Operate the cash register to process sales transactions efficiently and accurately.
 - Handle cash, credit, and debit transactions while adhering to company policies.
 - Balance the cash drawer at the beginning and end of each shift.
- 3. Stocking and Merchandising:**

- Stock shelves and ensure products are displayed neatly and in the correct locations.
 - Monitor inventory levels and assist with product replenishment.
 - Set up promotional displays and ensure signage is accurate.
- 4. Inventory Management:**
- Assist with inventory counts and help maintain accurate stock records.
 - Report low stock levels and restock products as needed.
- 5. Store Maintenance:**
- Ensure the store is clean, organized, and free of hazards.
 - Perform routine cleaning tasks, including sweeping, dusting, and sanitizing surfaces.
- 6. Team Collaboration:**
- Work closely with fellow associates and store management to meet store goals.
 - Assist with training new associates when necessary.
- 7. Other Duties:**
- Handle any additional tasks as assigned by management.
 - Participate in ongoing training and development programs to improve skills.

Qualifications:

- **Experience:** Previous retail or customer service experience preferred but optional.
- **Skills:** Strong communication skills, attention to detail, and a positive attitude.
- **Physical Requirements:** Ability to stand for extended periods, lift to 50 pounds, and handle occasional tasks that require bending, reaching, and climbing ladders.

Job Type:

- Part-Time

Pay:

- \$17 per hour

Benefits:

- Prorated Rated Paid time off

Schedule:

- Monday to Friday
- 30 hours a week